

Branford Community Foundation
2019 Grant Evaluation Report Coversheet

Mid-project or Final Report Due September 16, 2019
All Outstanding Reports due Monday, February 2, 2020

Today's Date: _____

Legal name of Organization

Address & Phone Number of Organization

Contact Person (name & title) & email address

Name of Funded Program

Total Grant Award: _____

Is the program completed? _____ *Mid-project?* _____ *Ongoing?* _____

Please attach a brief report including the following information:

1. Please provide a brief description of the project and/ or supported operations and any adjustments you made to the program.
2. Did your organization succeed in addressing the need in the community noted in your original application? For program funding, please be specific about the total number of Branford residents served or impacted by your program.
3. Describe any challenges or unforeseen successes you had during implementation of this project. List the results you planned to achieve and what actual results were achieved. Explain any variations.
4. Please attach an itemized income and expense summary showing specific sources of income and a breakdown of grant expenditures.
5. Please provide a testimonial or anecdotal story that illustrates the impact of this grant. Pictures of the project in progress are encouraged.
6. How did you promote the Branford Community Foundation in your marketing efforts around this award and during other opportunities? If possible, please provide evidence.

Please contact Liza Janssen Petra at lpetra@branfordcommunityfoundation.org with any questions regarding this grant evaluation report.